

**Bylaws 2007-2009
To Be Amended April 24, 2007**

Article I. Name.

The name of the organization shall be the Georgia Association of Neonatal Nurses, INC. (referred to as "Association" or "GANN, INC.").

Article II. Purpose

The purpose of the Association is to:

1. Promote the highest standards of neonatal care regarding practice, education, and research.
2. Promote the professional development, economic and general welfare of the neonatal practitioner.

Article III. Goals.

The goal of the Association is to:

1. Facilitate an exchange of information between neonatal professionals.
2. Maintain for its members a forum for continuing education.
3. Provide networking opportunities among professionals working in the neonatal field.

Article IV. Membership.

Section I: Membership in the Association is open to all professional staff working with neonates in Georgia and surrounding states.

Section II: The membership of the Association is not be limited by numbers.

Section III: A person is declared a member upon payment of annual dues.

Section IV: Dues are determined by a majority vote of members.

Article V. Officers.

Section I: The Officers of the Association consist of a President, President-elect, Secretary and Treasurer. Collectively, these Officers are referred to as the Executive Committee.

Section II: Candidates for the offices of President and President-elect shall be Registered Nurses. The candidates for the offices of Secretary and Treasurer are not required to be a Registered Nurse, but are to be members in good standing. The Officers shall be elected by a majority of votes cast by written ballot to serve for two (2) calendar years. All Officers will take office January 1st following their election.

Section III: Duties of the Officers of the Executive Committee are as follows:

- **President:** Role is to preside at any official meeting of the Association and coordinate the work of the Officers to ensure that the objectives and policies of the Association are maintained and promoted.
- **President-elect:** Role is to preside at meetings in the absence of the President and serve as ex-officio member of all Standing Committees.
- **Secretary:** Role is to record the minutes of the Association meetings and conduct official correspondence of the Association.
- **Treasurer:** Role is to collect and disburse Association funds and present a statement of financial condition at each regular business meeting.

Section IV: Joint meetings of the Executive Committee and Association members shall be held quarterly.

Section V: In the event of a resignation or vacancy of an office, a special election shall be held at the next business meeting to fill the office for the expired term as soon as possible following office vacancy.

Article VI. Board of Directors.

Section I: The Board of Directors shall be composed of the Executive Officers and Chairpersons of all standing and Special Committees.

Section II: Committees.

1. The following Standing Committees are to be maintained:
 - **Nomination Committee:** Role is to prepare slate of nominees and run elections every other year, chaired by a committee chair.

- Communication Committee: Role is to coordinate and disburse information via newsletter, e-mail, and website to keep members informed of events, meetings and general knowledge regarding the Association. Also to inform members and nonmembers of neonatal educational offerings locally and nationally.
 - Community Service Committee: Role is to identify, organize and recruit volunteers for community service projects.
 - Education Committee: Role is to coordinate site, speaker and publicity of quarterly meetings. Also to ensure continuing education credits for attendees.
 - Practice and Legislative Committee: Role is to inform members of pertinent regulatory and legislative issues impacting practice and standards of care.
 - Membership Committee: Role is to maintain accurate and complete records of current membership, mailing lists and member contact information.
 - Recruitment and Retention Committee: role is to promote the Association by identifying avenues to solicit new and retain current members. Also to attend local and national conferences to market the Association and its purpose, benefits and opportunities.
2. Special Committees may be formed by the President with the occurrences of the Executive Officers for such special tasks as circumstances warrant. Upon completion of the special tasks for which the Special Committee was formed, the committee will be absolved.

Section III: The President shall appoint, with the approval of the Executive Officers, all Committee chairpersons. Being appointed positions, the Board of Directors will serve in a non-voting advisory capacity to the Executive Committee.

Article VII. Meetings.

Section I: The regular meetings of the Association are held quarterly. Meeting times and location are arranged by the Chair of the Educational Committee.

Section II: A quorum consists of all members present at the meeting.

Section III: Each member present is entitled to one (1) vote on matters properly placed before the membership.

Article VIII. Amendment to the Bylaws.

Sections I: The Bylaws are to be reviewed biannually, amended as deemed necessary and approved by the members present at the April quarterly meeting.

Section II: The Bylaws may be amended at any regular business meeting of the Association by a favorable vote of two-thirds (2/3) present.

Article IX. Rules and Parliamentary Authority.

The rules governing the Association shall be decided upon by a simple majority of the members present at any regular business meeting. The rules contained in the most current edition of Robert's Rules of Order shall be the parliamentary authority.

Article X. Adoption.

Read, reviewed and altered by the Executive Committee during the regular January 2007 meeting. The 2007-2009 Bylaws are to be adopted upon approval by members present during the April 2007 general meeting.